



Request for Proposal
Questions and Responses

Request for Proposal: No.ITS-001a-23-Microsoft Dynamics Great Plains Upgrade
Proposal Due Date: Monday, February 6, by 5:00 PM EST

1) I work with California Creative Solutions Inc. Our company serves various State/Local Government Agencies across the nation and we are a Tier I contractor on multiple State-wide contracts. Our team is keen to serve the Boston Public Health Commission and hence is interested in participating in project No.ITS-001a-2, Microsoft Dynamics Great Plains Upgrade that is due on 02/06/2023. After reading the RFP, we have a couple of questions, you will find those below: We want to confirm the submission method because what we understood is that we need to send the proposal via email and 5 copies via mail as well, is that correct?

- **Yes, that is correct: 5 copies should be sent by mail and a pdf should be emailed to this email address.**

2) Thank you very much for the information provided this is very useful, however, we would like to clarify the submission hour deadline, because we realize that there are 2 different hours for the submission.

As you can see below on page 4 it says:

Tuesday, February 6, 2023	RFP due by 5:00 PM – Submit original (5) proposals signed in blue ink below in a sealed envelope or box addressed to and email a PDF file of a proposal to ITSRFP@bphc.org :
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However, on page 7 Step 3, it says:

Response	Responders should mail and email their responses. Mailed responses must be
Submission	received no later than 3:00 p.m., Eastern Time, Tuesday, February 6 th , 2023, as
Deadline	indicated by a notation made by the BPHC Front Desk receptionist; emailed responses must be received by the same date and time at: ITSRFP@bphc.org & Procurement@bphc.org .

- **Mailed responses must be received no later than 3:00 p.m., Eastern Time, Tuesday, February 6th, 2023, as indicated by a notation made by the BPHC Front Desk receptionist; emailed responses must be received by the same date and time at: ITSRFP@bphc.org & Procurement@bphc.org**

3. Do you have any mandatory Certified Unrepresentative Businesses Enterprises (CUBE) goal for this specific contract?

- **No, it is not mandatory.**

4. Does Boston Public Health Commission have a business local preference?
 - **Yes, but it is not mandatory.**
5. Is it allow documents with electronic signatures?
 - **Yes, we allow documents to be electronically signed.**
6. Can we submit the proposal response via email?
 - **Please refer to the RFP for specific email and mail instructions.**
7. Could you please confirm the correct hour of the submission deadline?
 - **3PM Eastern time on 2/6/2023.**
8. Can the team members work remotely?
 - **Yes.**
9. Can the team members work off-shore?
 - **Yes, but it is not preferred.**
10. Is it mandatory for the prime vendor to have Microsoft “Customer Source” account?
 - **Yes.**
11. If we use a subcontractor, can the subcontractor meet the minimum requirement for the Microsoft “Customer Source” account?
 - **No, it is not required.**
12. Is it required to provide the COI alongside the proposal response?
 - **Yes.**
13. If the resources we provide at the time of proposal submission are not available at the time of a potential contract award could we replace them with equally qualified resources?
 - **No, the resources identified in the RFP response should be the resources used for the project.**
14. Will BPCCH provide a budget for the project?
 - **No, the budget will be determined by the RFP process.**
15. Can BPHC provide an extension to the deadline?
 - **No.**
16. When was the last upgrade done?
 - **The last upgrade was done in Feb 2019, moving from GP10 to GP2018.**
17. What version of Windows are you currently using?
 - **For the server, we are on Windows server 2016. The clients are on Windows 10. We will be moving to Windows 11 in 2023.**

18. How many databases (companies) exist in your database?
- **We have only 1 company, but in 4 variations on two different database servers (Production and Development).**
19. How many customized SSRS reports?
- **There are 9 SSRS reports.**
 - a. Are they generated from within GP or Externally via browser?
 - o **Users access reports via the browser served up via SSRS.**
20. How many custom scripts?
- **Unclear - This would need to come as part of the discovery.**
 - a. Are they in VBA Code or SQL Server?
 - o **We are only aware of 1 primary vba component/process that definitely needs to be changed to a SQL server process as it is becoming more difficult to support the Active X calendar control and VBA script that uses it on successive releases of Windows.**
21. From the integrations listed in the scope of work, how are they done? From a script or 3rd party App?
- **The first is “Indirect processing”. This is using a separate process that was developed using VBA combined with an old Active X calendar control to perform indirect processing. This needs to be upgraded into a more modern enterprise-level approach.**
The 2nd is Payroll Integration with ADP: For Payroll Integration, an ADP Payroll file is downloaded from the ADP portal and processed via Integration manager per Project Accounting requirements at the Boston Public Health Commission.
22. How many existing custom Smartlist reports?
- **We have 150-200 Smartlist reports. However, many of them are duplicates with small variations. We believe that many are no longer being used and can be removed.**
23. What version of ReQLogic are you currently using?
- **The application version is 12.3**